

HPAP Checklist

1. Signed Application
2. Recent Bank Statements for all accounts
3. Two Most Recent Pay Stubs for all applicants (all jobs)
4. Most Recent 2 Years of Federal Tax Returns for all adults
5. Most Recent 2 Years of W-2s for all adults (signed)
6. Most Recent 2 Years of District Tax Returns for all adults
7. Credit Report (less than 3 months old)
8. DC Lease or 12 months receipt or Rental Verification Form
9. Tax Authenticity Form
10. Copy of Drivers License or ID Cards for all applicants
11. Supplemental Income Award Letter (if applicable)
12. Divorced Decree, Separation Agreement, Child Support Pay Stubs (if applicable)

13. If Self-Employed, most recent 3 Years of Federal Tax Returns, YTD Profit & Loss Statements (if applicable)
14. First Right Notice From Landlord (If applicable)
15. Birth Certificates for all dependents (if applicable)
16. Written Explanation of any credit problems (if applicable)
17. Ratified Sales Contract (if applicable)
18. Signed Authorization of Release of Information to Non-Profit Developers
19. Signed Authorization of Release of Information for All Applicants